Opening Remarks - Benton Shirey

- Fourth week report changes: Probation students are highlighted in red on the updated report. These students should be called in for a conference in order to problem solve and get them back on track for the semester.

Colonel's Cupboard Food Pantry - Will Keaton

- Colonel's Cupboard Goal: Help our Students with Food Insecurity
- After a long road, we will finally be able to help our students with this program.
- How Does Food Insecurity Effect Our Students?
  - College students who face food insecurity frequently experience the following:
    - Lower levels of academic achievement
    - Behavioral and attention problems
    - Engagement in disruptive behaviors
    - Tardiness or absence from class
    - Lower levels of physical, mental, emotional and social preparation which is needed to perform effectively in the contemporary workforce
  - 1 in 6 Kentuckians face food insecurity
  - 18 of the 22 counties in our service region are distressed, and the food insecurity in our service region is thought to be 1 in 4 persons.
- Who Does The Colonel's Cupboard Serve?
  - Students across the Food Security Spectrum as defined by the FDA
- What Does the Colonel's Cupboard do?
  - Work off referrals through their online referral system (see attachment)
    - Faculty, staff, or other students can make referrals
  - After the completion of the initial form, Colonel's Cupboard will directly contact the student to request they complete an additional intake form.
  - Estimated turnaround time is 1 business day to ensure all administrative measures are addressed.
  - In addition, the program connects students to the following resources on and off campus to help them feel more secure and less anxious about their situation:
    - Referral to one of the food pantry's in Madison County for more long-term assistance
    - Low cost meal recipe book
    - Budgeting help
    - Employment resources
    - Assistance connecting to social services
- What Can You Do?
  - Make referrals. The program cannot help students unless they know what and where the need is.
  - At present, the program particularly needs dairy products such as boxed milk that does not need refrigeration.
- Upcoming Goals:
Inform every worker at EKU of The Colonel's Cupboard and the process of helping students with food insecurity.

- A Foundation Account - the program needs pledges of support to be able to start the account, so please call the foundation office and pledge to support the Colonel’s Cupboard
- Establish permanent Donation Receptacles around Campus
- Free Cooking Guide for students
- The Extreme Couponing Challenge this fall

Other Resources:
- Salvation Army
- God's Outreach
- Grace Now
- Local Catholic Church provides a free lunch every Thursday to the community
  - However, The Colonel's Cupboard is currently unaffiliated (not attached to a larger food pantry, food bank, or church)

- Where to donate to the Colonel's Cupboard?
  - Hours of operation and other information will be provided in the coming weeks.

Student Success Collaborative (SSC) Update - Dr. Gene Palka

- The collaborative started actively being used in January 2014.
- The program is an enabler and an enhancer to EKU DegreeWorks.
  - Various statistical data is available targeting issues such as retention rates for majors and colleges, as well as specific data for individuals.

Usage Data
- Logins increased over the summer months
- Divide in usage between staff advisors, administrative specialists, and faculty, with the former making the bulk of the logins.

Fall 2014 Goals:
- Maintain (if not improve) levels of professional advisor usage and proficiency
- Increase use by faculty advisors
- Maximize use of predictive workbooks among Departmental Chairs

- How to Accomplish the Fall 2014 Goals?
  - Methodology:
    - Invite associate deans to join the tri-weekly check in
    - Continue to use EARN meetings as forums for professional advisors
    - Make webinars and specialist training available to staff and faculty advisors
  - Tri-Weekly Check-in
    - Published agenda and handouts provided a couple of days beforehand
    - Dial in from your office and pull up the agenda from one's computer

New Information
- Success Progress tab redesign
- Major-matcher (now called "major-explorer") re-designed
- Additional filters added (e.g. Nova, EKU Vets, etc.)

Advisor Daily Usage
- Monitor academic performance
- Use as a reference for advising and/or scheduling
- Emails
- Post notes (built in filing system)
- Assessing progress within a major
- Develop new work lists or watch lists
- Examine predictive workbooks for potential majors

- Ultimate Aim:
  - Increase Retention and Graduation Rates

**Freshman Academy - Salome Nnoromele**

- The aim of the Freshman Academy is to promote African/African-American Studies and to increase the retention rate of minority students, particularly beyond their first semester and then continuing through to graduation.
  - Last year the African-American Studies program sponsored a 2 hour program to help students gain information, but this program was largely one-sided and did not do enough to engage students.
- In order to address this problem, the Freshman Academy will be focusing on identifying and providing solutions to environmental conditions that may negatively affect minority students’ experience at EKU by providing a more engaging, student-centered approach.
- Currently 85 students are enrolled the Freshman Academy
  - These students must fulfill the following core components:
    - Attend the meet and greet during new student days
    - Participate in a one-day skills conference at the EKU Library on September 19, 2014 (Assurance of Learning Day)
    - Attend at least four additional academy approved college-skills workshops during the year
    - Attend the end-of-year celebration in April

- Campus Partners:
  - Bridge Program
  - Academic Advising
  - All University Colleges
  - Student Success Program
  - Many Others!
- Please contact Dr. Salome Nnoromele for more information
  - Students will be able to register for the program online until September 17, 2014.
  - Students may register after this date, but must do so in person at the conference at 8:00-8:30 am on September 19, 2014.

**Revised General Education Worksheet for Advisors - Lensae VanHoose**

- The aim of the Revised General Education Worksheet for Advisors is to create a bound, advising quick reference guide for EKU course descriptions and general education requirements, to keep advisors from having to flip through the catalog during the hectic advising periods of summer orientation.
• The quick guide will contain an updated general education worksheet, and a list of courses with descriptions, organized by element.
• All information will be updated by the Registrar’s office for orientations next year and made available to advisors in a bound format, to help students select their fall classes.
• The guide can also be used as a quick desk reference for general education requirements, and course co-requisites and prerequisites.

New Report (SFJCLNR) in Banner - Benton Shirey, Shannon Tipton & Kathy Williams

• One problem we face with incoming new freshmen is that the AP credits earned during their senior year of high school do not arrive by tape-load until after mid-July, which is after most students have attended a summer orientation and registered for classes; this leads to the student registering for a class they have already received credit for after passing an AP exam.
• Also, more students are taking dual credit, and often believe that their work will automatically appear on their high school transcript, and thus be recorded on their degree audit (this of course does not happen because the student needs to request their transcripts be sent to EKU).
• In addition, transfer students are not always aware of how and what credits will be transferred to EKU.
  o A new report (SFJCLNR) in Banner currently aims to mitigate these problems by displaying any courses that are duplicates; with the course, transfer equivalency, degree program, advisor, and the student’s email address listed (for new-first-time freshmen with less than 30 hours).
• Advisors should examine this report during the advising period (particularly in late July and August for fall admits, and December for spring admits), so that they can inform students during the add/drop period to drop the course or courses they do not need to repeat.
  o The report only includes grades of “D” or above (does not include “W” courses or failing grades).
  o This report is in an excel format for easy filtering, and is now in production (a copy of the report is included).
  o All advisors and academic administrative specialists should have permission to pull the report.

Academic Recovery Workshop Report & Discussion - Ashley Matthews & Benton Shirey

• The Academic Recovery Workshop is a pilot program that was launched by University Advising in the Fall of 2014.
• The workshop was a one-day event that took place before the start of the semester aimed at assisting students who were new first-time freshmen (AGS or Undeclared) during the Spring 2014 semester, and were on academic probation.
  o 7 identified students showed up (out of 9 that signed up).
    • 5 of these students were already registered to repeat the courses that they failed.
- 1 student was registered for ENG 102 when she previously had a D in ENG 101. When asked if she would consider retaking ENG 101, she was excited to do so. The rest of her schedule were retakes.
- 1 student had been at an extended campus and her schedule definitely needed improvement. She had taken, failed, and repeated college readiness classes that she did not need. She was switched into some classes to repeat, as well as advised into 100 and 200 level classes.

- **Program Debrief**
  - The program was beneficial for a couple of the students because there was a small number of attendees and the advisors (Ashley, Matt, and Steve) were able to work with them one-on-one.
    - However, it is not possible to work one-on-one in the same fashion with the fall to spring program because the number of students will be much greater.
  - All of the advisors agree that each college needs to create their own plan of action on how to work with their students who are on academic probation.
    - One possible idea is that probationary students meet with one specific advisor the entire semester
    - Another possible idea is an online probation program where students get the information they need from various online modules in Blackboard. Participation can be tracked and advisors can follow up.

- **Academic Probation Breakdown for Fall 2013** (see attached)
  - 498 new first-time freshmen were on probation after the Fall semester
  - 345 of those students chose to come back for the Spring semester
    - These students are who the program hopes to target for Academic Recovery
  - An email, letter, text message, etc. will be sent to these students through Hobson’s to push them to attend the academic recovery workshop.
  - One of the main issues the workshop hoped to address was GPA recovery.
    - Often, students who fail courses their first semester do not reregister for the failed courses and are thus unable to recover their GPA, and subsequently are suspended at the end of their first academic year.
    - Additionally, the workshop aims to inform students of the many academic and social support services available on campus

- **January 11th will be the next Academic Recovery Workshop**
  - In the future, it will not be necessary for representatives from the tutoring centers to attend. However, it would be very helpful to get handouts to give the students from each center to give to the students.

- **Ultimate Goal: EKU to reach a 75% Fall-to-Fall Retention Rate for New-First-Time Freshmen**

**Snapshot of Developmental Students - Kathy Williams**

- 19% of EKU freshmen come in with a Math 095 development need while 18% of EKU freshmen come in with a Math 090 developmental need.
• In the past year, EKU has made a drastic difference in the number of first-year students who enroll in the developmental courses they need, rather than other classes they do not yet have adequate preparation for.
  o Some of the data is misleadingly high, due to waiting on transfer and AP credits to post to the student’s record (see attachment)
• Electronic newsletter sent out to the high schools in EKU’s service area to update information on Academic Readiness and Testing (see attachment)
  o EKU never accepts hand-carried score reports
  o Inform these students that they must send ACT, KYOTE, or Compass scores in through their respective schools, or select EKU as a school they want their scores sent to electronically.
    ▪ Before taking a KYOTE test, students can also opt to send their scores to 'All' colleges.

Advisor Questions and Feedback - Benton Shirey

• Bachelor of General Studies Students are now able to declare a minor.
  o Advisors and Faculty will no longer need to complete an exception form for declaring a minor
  o Use the Declaration/Change of Major form for adding the minor for BGS instead
• KACADA Conference in Bowling Green last week:
  o EKU had the largest percentage of representation at the event!
  o Congratulations to Steven Emmel of e-Campus for being selected as the “Professional Advisor of the Year” in the Commonwealth of Kentucky

Next Meeting: October 15, 2014 (9:30-11:30)